

Shirley Franklin
Mayor

Benjamin R. DeCosta
Aviation General Manager

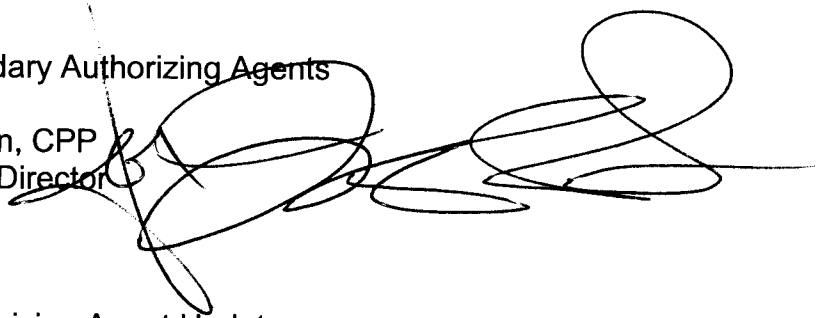
MEMORANDUM

TO: Primary & Secondary Authorizing Agents

FROM: Richard L. Duncan, CPP
Aviation Security Director

DATE: May 15, 2009

SUBJECT: **Mandatory** Authorizing Agent Update



Effective June 1st, 2009, per the Transportation Security Administration (TSA) Security Directive (SD 1542-04-08), all Authorizing Agents will be re-trained on federal regulations and departmental procedures.

This ***mandatory*** one-hour class must be attended by either the Primary or Secondary Authorizing Agent. Numerous classes will be held on **June 8th, 2009** and **June 9th, 2009** in the H-JAIA Gateway Conference Room, located on the Atrium's 4th floor. Each class will begin on the hour and does not require advanced registration; please see the time schedule below:

Monday-06/08/09	9:00am-10:00am	10:00am-11:00am	11:00am-12:00pm	12:00pm-1:00pm
Tuesday-06/09/09	9:00am-10:00am	10:00am-11:00am	11:00am-12:00pm	BREAK
	1:00pm-2:00pm	2:00pm-3:00pm	3:00pm-4:00pm	4:00pm-5:00pm

Be advised that if an authorizing agent from your company does not attend one of the ***mandatory*** one-hour classes listed above, all security services will be suspended until he/she meets with the Security Division Manager or Director.

If you have any questions, please contact the Security Division via email at SecurityID@Atlanta-Airport.com. We thank you in advance for your support of the Airport Security Program.

RLD:ac

